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## **Standards for Teachers**

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### **General Information**

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**General Description:** The teacher shall prayerfully help students learn attitudes, skills, and subject matter that will contribute to their development as mature, able and responsible Christian men and women to the praise and glory of God.

**Qualifications:** The teacher shall be one who has received Jesus Christ as Savior and Lord and who seeks to lead a lifestyle that is pleasing to Him. The teacher shall be a member in good standing of an evangelical church. He/she shall be a person of spiritual maturity with academic and leadership abilities that will allow him/her to "train up a child in the way he should go."

**Contracted By:** The Director of the Academy and the Pastor of NBCC.

**Responsible To:** The Principal/Director of Administration at the appropriate grade level, and ultimately the superintendent.

### **Spiritual Responsibilities**

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1. Seek to be a role model in attitude, speech and actions in a consistent daily walk with Jesus Christ.
2. Show by example the importance of following Biblical principles in all aspects of life.
3. Follow the Matthew 18 principle in dealing with students, parents, staff, and administration.
4. Encourage students to accept God's gift of salvation and grow in their faith.
5. Help students to realize and understand their value to God.

### **Instructional Responsibilities**

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1. Recognize the privilege of partnering with parents in their childre's education.
2. Teach classes as assigned following prescribed scope and sequence as scheduled by the administration.
3. Plan broadly through the use of semester and quarterly plans and objectives.
4. Integrate Biblical principles and the Christian philosophy of education throughout the curriculum.
5. Plan a program of study that, as much as possible, meets the individuals needs, interests, and abilities of the students, challenging each to do his/her best work.
6. Employ a variety of instructional aids, methods, and materials that will provide for creative teaching to reach the whole child: spiritual, mental, physical, social, and emotional.
7. Use homework effectively for drill, review, enrichment or project work.



8. Assess the learning of students on a regular basis and provide progress reports as required.
9. Keep proper discipline in the classroom and on the school premises for a good teaching environment.
10. Inform the administration if unable to fulfill any duty assigned.
11. Prepare adequate information and materials for a substitute teacher.

### **Non-Instructional Responsibilities**

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1. Cooperate with Board and administration in implementing all policies, procedures, and directives governing the operation of the school.
2. Notify the administration of any policy he/she is unable to support.
3. Maintain regular and accurate attendance and grade records to meet the demands for a comprehensive knowledge of each student's progress.
4. Keep students, parents, and the administration adequately informed of progress or deficiencies and give sufficient notice of failure.
5. Maintain a clean, attractive, well-ordered classroom.
6. Supervise extra-curricular activities, organizations, and outings as assigned.
7. Support the broader program of the school by attending extra-curricular activities when possible.

### **Professional Responsibilities**

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1. Utilize educational opportunities and evaluation processes for professional growth.
2. Seek the counsel of the administration, colleagues, and parents while maintaining a teachable attitude.
3. Provide input and recommendations for administrative and managerial functions in the school.
4. Attend and participate in scheduled devotional, in-service, committee, faculty, and partner meetings.
5. Know the procedures for dealing with issues of an emergency nature.
6. Contribute to the general improvement of the school program.
7. Refuse to use or circulate information inappropriately.
8. Perform any other duties which may be assigned by the administration.



### **Personal Responsibilities**

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1. Abide by the Lifestyle agreement of New Beginnings Christian Academy.
2. Demonstrate the character qualities of enthusiasm, courtesy, flexibility, integrity, gratitude, kindness, self-control, perseverance, and punctuality.
3. Meet everyday stress with emotional stability, objectivity, and optimism.
4. Develop and maintain rapport with students, parents, and staff by treating others with friendliness, dignity, and consideration.
5. Respectfully submit and be loyal to constituted authority.
6. Maintain a personal appearance that is a role model of cleanliness, modesty, good taste, and in agreement with school policy.
7. Use acceptable English in written and oral communication, and speak with clear articulation.
8. Recognize the need for good public relations. Represent the school in a favorable and professional manner to the constituency and general public.
9. Place the teaching ministry ahead of outside or volunteer work.
10. Make an effort to appreciate and understand the uniqueness of the community.

### **Performance Evaluations**

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Performance of these responsibilities will be evaluated in accordance with provisions of the Director's policy of Evaluation of Professional Personnel. Additional details may be found in the Faculty Handbook.